



Willow Bank Infant School

School Development Committee

Wednesday 20th June 2018 at 3.45pm
Minutes

Present:	Michelle Masters (Head Teacher) (MM) Kirsten Foster (Chair) (KF) Becky Stewardson (BS) Clare Schofield (CS)	Ian Tyreman (IT) Sonja Napier (SN) Nicola Merritt (NM) Lorraine Kochman (Clerk)
Apologies:	Sue Draper	

Item No.	Subject	Action by
26/17	Apologies for absence <ul style="list-style-type: none"> - Apologies received from Sue Draper. Apologies accepted 	
27/17	Minutes of last meeting and matters arising <ul style="list-style-type: none"> - AWE (Atomic Weapons Establishment) website now closed. - Code of Conduct for parental behaviour on school site. (24/17) Given to new parents and then to all existing parents in September. - Apprenticeship (24/17) not viable because of budget restraints. - Minutes approved 	MM to make contact to request AWE resources
28/17	Head Teacher's Report <ul style="list-style-type: none"> - Currently 180 children on roll. - 7 children now have EHCPs but two leaving at end of the school year. - 1 EHCP in process and a further 1 to apply for next year. - Several new children to EYFS identified as having SEN needs. - Pupil tracking meetings ongoing but difficult to run due to staff absence. - Data presented, showing in Year 1, 75% at or above AER for Reading, 66.6% for Writing and 63.2% for Maths In Year 2, 83.3% at or above AER for Reading, 84.9%, for Writing and 86.6% for Maths. This was after some changes to the year group where 3 more able children left the school. In EYFS 78.4% of children will achieve GLD, 86.7% without SEN - Phonics results (Assuming the pass mark remains at 32) Year 1, 80% and Year 2, 100% - Attendance currently 96.07% (96.21% last term) - The SCR is up to date. The Lead Designated Person for Child Protection is Michelle Masters. Another teacher will be sent on the DSL course to replace Nic Merritt's role as Deputy during her maternity leave. 	
29/17	SEN Support and Staffing <ul style="list-style-type: none"> - Various intervention groups run by Class Teachers and TAs 	

	<p>identified but staffing is stretched because of SEN numbers. One nurture group re-established two mornings a week is showing good effect.</p> <ul style="list-style-type: none"> - Changes in staffing to take place, where 5 SN staff will be leaving the school. - Mrs Killick will be starting a phased return to work this term. 	
30/17	<p>Questionnaire Feedback</p> <ul style="list-style-type: none"> - Results of second questionnaire discussed. IT presented the responses as both overall results and then separate year groups. - Generally, EYFS and Year 2 gave positive responses and reported that their children were happy in school. Most comments were received from Year 1 parents, mainly about the staffing difficulties in one of the Year 1 classes. - Parents chose homework for Years 1 and 2 in a ratio of 2:1, in EYFS it was equal between homework or no homework. Homework for the new School Year described by MM. This will be fortnightly with alternate Reading Comprehension and Maths activities. - Communication difficulties highlighted but many acknowledged that it has improved. A different App. to be investigated but the current one used is free of charge! - The question on funding showed that the suggestion of parental contribution to be the only choice, where a sum of under £50 was the only one selected. An information meeting for parents has been arranged for Tuesday 3rd July from 7:30 – 8:30. It was suggested that Annabel Yoxall from Wokingham Fair Funding Campaign be invited to speak at the meeting. - Comments from parents also raised concerns about the more 'play based' style of teaching in Year 1 but the results the children achieved showed these to be unfounded. - Concerns were raised about the lack of spaces in both Breakfast and After School clubs. Alternative venues to allow an increase in numbers have been suggested and other ideas need to be explored. 	MM to notify parents
31/17	<p>Learning Walks</p> <ul style="list-style-type: none"> - These have now been completed and findings published on the Governor section of the website. - MM thanked Governors for their help. 	
32/17	<p>AOB</p> <ul style="list-style-type: none"> - There was no AOB 	
33/17	<p>Next meeting dates:</p> <ul style="list-style-type: none"> - To be arranged at the beginning of the new School Year. 	

Signed.....Position.....Date.....