



Present: Claire Frohnwieser (Chair) (CF), Michelle Masters (MM), Becky Stewardson (BS), Stephanie Leary (SL), Sue Lunn (S Lunn), Graham Rayner (GR), Nicola Penny (NP)
Lorraine Kochman (Clerk)
Not present: Simon Brooks (SB)

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<p>a delay in some funding that has been applied for.</p> <p>A large part of the Supply Teacher funding has been spent because of a long term illness but some has been retained for any further staff illnesses that may occur during the remainder of the financial year.</p> <p>A question was raised about the Robin's Nest area and if it will still be required. MM stated that it will be required for one child and occasionally two.</p>	
<p>Three Year Budget Plan</p> <p>Adjustments to the Education Support Staff budget were discussed. More pupils needing SEN support are entering the school, above the average number of about seven SEN pupils in a school the size of Willow Bank Infant School. Costs are greater than those provided by the LA, they have been maintained at the same rate for several years.</p> <p>Approximately £10,000 has to be funded by the school for each child before it is possible to apply for extra funding.</p> <p>MM did report that an interim Financial Director from the LA did advise that there is no need to worry if the budget is in deficit because of SEN funding. Any extra money required will be funded by WBC!</p> <p>Admin and Clerical costs can be reduced by £10,000 in 2019/20 and 2021/22 as an application for academy status is no longer being considered at present. (The funding was in place for additional admin support in the event of moving to academy status)</p> <p>The projected Teacher's salary increase could mean an increase in the forecast is required in September. A 5% increase has been included in the forecast but it has been reported that the Teacher's Unions will be campaigning for a figure closer to 8%. Sue Lunn to increase the forecast once the increase has been confirmed.</p> <p>Building maintenance was discussed. Some plans have been put on hold, with only essential maintenance considered because of the increase in staffing costs and lack of additional government funding to cover the costs. Some jobs do need to be done to ensure that the buildings are maintained to a high standard; the possibility of using a parent's painting workforce was suggested. It would also be helpful if parents volunteered to attend school trips.</p> <p>The energy forecasts could perhaps have been a little higher because of the increase in energy prices but it was considered that the contract negotiated by the LA is a good deal.</p> <p>Finally, possible economies were considered in both SEN and supply budgets. Suggestions were made, such as absent teachers being replaced by TAs and a reduction of 1-1 support, this role to be undertaken more by TAs in the classroom. Although these measures are possible they are not desirable when the school aims to do everything in the best interests of the children.</p>	<p>S Lunn</p>

Any Other Business

After the positive response at the Parent's Finance Meeting held on Tuesday 10th July 2018, it was felt that ideas needed to be formulated to make the best use of any support. It was considered that the idea for the Amazon Wish List was not ideal, especially in light of the advantage of the tax position when ordering goods for the school.

Suggestions for opportunities to enlist parent's help will be considered at the beginning of the autumn term. When the new Finance Presentation is held in September this will be presented to the parents. Communication with Teresa May MP about the deficit was suggested.

Problems with the roof leaking and the replacement of the windows in both the Infant and Junior schools are also a challenge for the new school year. S Lunn to chase the suppliers who have been provided by WDC. Parents to be advised once the windows are installed.

LED lighting is to be installed over the summer.

There have been some examples when an offer of volunteering at the school is made. The necessary DBS check costs the school £75 but then the volunteer is no longer able to commit to this support and the sum is wasted. This needs to be highlighted to volunteer parents to ensure that they can fulfil the commitment.

Meeting dates have yet to be finalised on the school calendar for the academic year 2018/2019 but the date of the next meeting will be announced as soon as possible.

Finance & Resources Committee meetings to be added to the school calendar by S Lunn

The meeting closed at 4.40pm.

Signed.....Position.....Date.....